

TOWN OF MILO
137 MAIN ST.
PENN YAN, NEW YORK 14527
PH:315-531-8042

APPLICATION FOR REVIEW AND APPROVAL OF SUBDIVISION

1. NAME OR IDENTIFYING TITLE _____
2. Subdivider: [if owner, so state; if agent or other type of relationship, state details on separate sheet]

NAME _____

ADDRESS _____

TELEPHONE _____

3. LICENSED LAND SURVEYOR OR ENGINEER:

NAME _____

ADDRESS _____

TELEPHONE _____

4. LOCATION OF PROPOSED SUBDIVISION: [Tax lot or other identification]

5. EASEMENTS OR OTHER RESTRICTIONS ON PROPERTY: [describe generally]

6. NAMES OF ABUTTING OWNERS AND OWNERS DIRECTLY ACROSS ADJOINING STREETS: [include those in other towns]

7. REQUESTED EXCEPTIONS. THE PLANNING BOARD IS HEREBY REQUESTED TO AUTHORIZE THE FOLLOWING EXCEPTIONS TO OR WAIVERS OF ITS REGULATIONS GOVERNING SUBDIVISIONS [ATTACH LIST OF SUCH EXCEPTIONS WITH THE REASON FOR EACH EXCEPTION SET FORTH] :

8. FEES: MINOR _____ MAJOR _____ DATE PAID _____

9. THE UNDERSIGNED HEREBY REQUESTS APPROVAL BY THE PLANNING BOARD OF THE ABOVE IDENTIFIED SUBDIVISION PLAT.

SIGNATURE _____

TITLE _____ DATE _____

NOTICE OF REFERRAL
TO THE PLANNING BOARD OF THE TOWN OF MILO

[please print]

Date: _____

File # _____

A. The undersigned, being the applicant[s], hereby petition the Milo, New York, Planning Board for:

Site Plan Approval

Non-Conforming

Erosion Control

Septic Approval

Other

B. Applicant: _____ Signature: _____

Address: _____ Phone # _____

Residential Commercial Recreational Other

C. Property Owner: _____ Signature: _____

Property Owner's address: _____

Phone # _____

D. Location of property: _____

Zoning District: _____

E. Permit was APPROVED/DENIED in accordance with Section _____ of the Town of Milo Zoning Ordinance.

F. Reason for Referral: [use extra sheets if necessary]

PLANNING BOARD
CHECK LIST

Application completed and signed in ink.

Complete description of proposal.

Complete description of property.

Plot plan or Site plan [9] copies showing the EXACT measurements from the center of the road, from all property lines, from all other buildings, from septic and wells [if applicable]. Plan should show exact sizes and setbacks, heights, number of stories and percentage of lot coverage.

New construction, additions must be staked out for board members to view.

Subdivisions must have all applicable information required by the Subdivision Law of the Town of Milo.

Additional information may be required by the Planning Board at the first meeting.

By signing this application you are allowing the Town of Milo Planning Board members permission to come on your property to review your request.

All of the above information along with the application fee must be completed and received on or before the 10th of the month for processing.

If the property owner cannot be at the Planning Board meeting then a notarized letter from the owner giving another person or persons permission to act on his/hers behalf. If there is no representative in attendance the hearing will be adjourned until the following month.

LEGIBILITY and NEATNESS a must or the application will be declared incomplete and returned to the applicant.